



Date: January 7, 2020

Time: 6:00 p.m.

Place: Administrative Building

Board Present: Ms. Barbara Laberer, Mr. Joe McGowan, Mr. Jeff Bock, Mr. David Whitlock, Ms. Lyn Havin

Board Absent: Ms. Sue Wilmesher

Staff Present: Ms. Darleen Hainline, Ms. Teresa Barylski, Ms. Clara Wilson, Mr. Larry Ley, Mr. Dennis Kramme, Ms. Grace Garlock

Ms. Barbara Laberer, Chairperson, opened the meeting.

Regular Session Minutes

MOTION was made by Ms. Lyn Havin, seconded by Mr. Joe McGowan, to accept the December 3, 2019 regular and closed session board minutes. Motion carried (4-0).

Treasurer's Report and Finance Committee – Mr. Larry Ley presented November 2019 financial reports.

MOTION was made by Mr. David Whitlock, seconded by Mr. Joe McGowan, to accept the November 2019 financial reports as presented. Motion carried (4-0).

Executive Director's Report – Ms. Darleen Hainline stated that the directors are reviewing the satisfaction survey questionnaire for their programs; the survey will be sent out this quarter. Two debriefing sessions are scheduled with Mr. Epstein, Quality Coach on January 24th and 31st. An informal meeting will be scheduled on February 4th to discuss the assessment with board members, dinner will be provided. Information is being compiled to create an agency dashboard to track data points in real time like direct support overtime, personal assistance hours, financial data and possible fundraising and public relations data.

Mr. Larry Ley presented a handout on the agency's financial position of renting/owning property. Discussion was held on current space needs and needs for future growth. Grant options for non-profit agencies and additional loan options were also discussed.

Public Comments – None

Program Reports –Support Services Director, Ms. Grace Garlock, presented information on the performance of the program for the 2nd quarter of the fiscal year. The Electronic Visit Verification process for personal assistance services officially began on January 1, 2020. Ms. Garlock attended the November MARF meeting; Department of Mental Health announced they no longer wish to be payee of individuals and will begin to transfer responsibility to guardians or providers. Managed Care is now removed from the priority list; value-based services will be more of a focus but they have not determined points of measurement.

Community Relations Report –Mr. Dennis Kramme presented an update on December activities and upcoming events. The first \$2,222.10 check was received for the MEHTAP grant. No official word on the award for the vehicle grant yet. The funds from the Friends Foundation request were received and receipts will be submitted next week. The hot chocolate stands at the Union Parade of Lights netted a \$35 profit. Reaching for the Stars dinner auction on March 7, 2020 has secured \$4,710 in sponsorship/table fees to date.

Old Business – None

New Business –

Office Hours - Ms. Hainline requested to change the business office hours from 8:30am – 5:00pm to 8:00am – 4:30pm.

MOTION was made by Mr. David Whitlock, seconded by Ms. Lyn Havin, to approve changing the business office hours to 8:00 am – 4:30 pm effective immediately.

CD renewal – Mr. Larry Ley presented information from LPL financial on a renewal of the \$100,000.00 1-year CD purchased last spring with the current estimated value of \$108,000. The renewal rate is 1.75%. A request was made to withdraw the funds and deposit into the Bank of Franklin County Give Back Checking account which is earning 2.07%.

MOTION was made by Ms. Lyn Havin, seconded by Mr. Joe McGowan, to not renew the 1-year CD and deposit those funds into the Bank of Franklin County Give Back Checking account earning a higher interest rate. Motion carried (4-0).

Items for Next Meeting – None

MOTION was made by Mr. David Whitlock, seconded by Mr. Joe McGowan, to go into closed session to discuss Personnel [Sec. 610.021(3)]. Chair Ms. Barbara Laberer conducted a roll call vote to go into closed session. Mr. David Whitlock, Ms. Lyn Havin, Mr. Jeff Bock and Mr. Joe McGowan voted in favor. Motion carried.

MOTION to adjourn was made by Mr. David Whitlock, seconded by Ms. Lyn Havin. Motion carried (4-0).

Meeting adjourned.

Respectfully submitted,



Mr. Joe McGowan

Recorded by,



Ms. Teresa Barylski

ATTACHMENTS

- December 2019 Regular Board Meeting Minutes
- December 3, 2019 Closed Session Minutes
- Financial Statements
- Executive Director Report
- ABILITY Community Relations Report
- Financial handouts
- Support Services handout