



Date: June 9, 2020
Time: 6:00 p.m.
Place: Admin Offices and Zoom Video Conference

Board Present: Ms. Barbara Laberer, Mr. Joe McGowan, Mr. David Whitlock, Mr. Jeff Bock, Ms. Lyn Havin

Staff Present: Ms. Darleen Hainline, Ms. Teresa Barylski, Ms. Grace Garlock, Ms. Clara Wilson, Mr. Tom Beck, Mr. Larry Ley, Mr. Dennis Kramme

Ms. Barbara Laberer, Chairperson, opened the meeting.

Regular Session Minutes

MOTION was made by Mr. David Whitlock, seconded by Ms. Lyn Havin, to accept the May 5th regular session and May 19th closed session minutes. Motion carried (4-0).

Reappointment of Board Members

Membership for Ms. Barbara Laberer and Ms. Lyn Havin expires 6/30/20. Members were reappointed for an additional three-year term.

Election of Officers

A slate of officers was submitted:

Mr. Joe McGowan, Chair
Ms. Barbara Laberer, Vice-Chair
Ms. Lyn Havin, Secretary
Mr. David Whitlock, Treasurer

Motion was made by Ms. Lyn Havin, seconded by Mr. Joe McGowan that nominations cease, and officers be elected by acclamation effective July 1, 2020. Motion carried (4-0).

Treasurer's Report and Finance Committee – Mr. Larry Ley presented the April 2020 financial reports. Discussion was held on net asset chart.

MOTION was made by Mr. Joe McGowan, seconded by Mr. David Whitlock, to accept the April 2020 financial reports as presented. Motion carried (4-0).

The proposed fiscal year 2020-2021 budget was presented. Discussion was held on net revenue deficit.

MOTION was made by Mr. Joe McGowan, seconded by Ms. Lyn Havin, to accept the fiscal year 20-21 budget as presented. Motion carried (4-0).

A request for proposal was placed in the Missourian for an agency financial audit and an agency retirement audit. One bid for the agency financial audit was received from Tochtrop & Associates, P.C. in the amount of \$9,000 (\$8,600 for the audit and \$400 for completing the tax form 990). The deadline to accept bids is Friday, June 12. Tochtrop & Associates, P.C. has been the only submission in previous years.

MOTION was made by Mr. Joe McGowan, seconded by Ms. Lyn Havin, to accept the bid from Tochtrop & Associates P.C. as presented if additional bids are not received by the June 12 deadline. Motion carried (4-0).

Executive Director's Report – Ms. Darleen Hainline announced that the next submission is due June 15 on the Farmers and Merchants Bank Community Impact Grant. After a discussion earlier today, we now know that personal presentations will most likely not be needed and a final decision can be expected by the end of the month.

Sullivan House Face Lift – Over \$14,000 was raised at our Reaching for the Stars Annual Dinner in March for improvements at the Sullivan House but the project has been on hold due to the coronavirus pandemic. The dehumidifier has been ordered. Discussion was held additional needs. Bedrooms would be decorated by family however community spaces need someone professional to assist in color palette. Ms. Havin volunteered to assist with interior design and will also donate concrete for outdoor needs. She also has an acquaintance who is willing to donate his time and talents to do the finish work. Craig's Tree Service was recommended to complete the needed tree care.

Ms. Hainline has had several discussions with Ms. Lori Schaedler and Mr. Larry Ley regarding the transition. A recommendation was made for all three to continue to work with the Quality Coach.

Ms. Hainline discussed board membership with Ms. Kelly Bain; she plans to attend the July meeting.

Public Comments – None

Program Reports – Ms. Clara Wilson, Early Intervention Director, stated the program is serving 62 families. Since March 16 when home visits stopped staff have continued to communicate with families weekly by phone. As of June 1, DESE expanded their guidance to allow families to either continue phone calls or start home visits again. Staff are having conversations with all families about their risks and how ABILITY is working to minimize risk. Home visits are held outdoors as much as possible, staff are wearing masks if visits are indoors and no toys or iPads are brought into the homes. Staff are also requesting that the number of adults in the room is minimized.

Community Relations Report –Mr. Dennis Kramme reported we received approximately \$300 in donations from the Give STL day event. No official word on when we can expect the vans to be delivered from the 2019 MoDot vehicle grant. Applications for 2020 were submitted in January and notice of award is expected soon however due to COVID-19 we expect it to be postponed. Discussion was held on the Trivia Night Fundraiser; a final decision will be made in July.

Old Business – The Paycheck Protection Program loan funds were deposited on April 30. The PPP Flexibility Act 2020 was passed which extends usage period from 8-weeks to 24 weeks. We anticipate full forgiveness

New Business – Annual HIPAA and Code of Ethics training was held for board members by Ms. Hainline.

Items for Next Meeting – None

MOTION to adjourn was made by Mr. David Whitlock, seconded by Mr. Joe McGowan.
Motion carried (4-0).

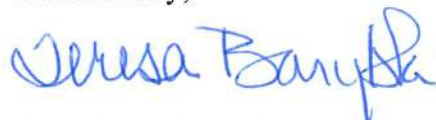
Meeting adjourned.

Respectfully submitted,



Mr. Joe McGowan

Recorded by,



Ms. Teresa Barylski

ATTACHMENTS

- May 5, 2020 Regular Board Meeting Minutes
- May 19, 2020 Closed Session Minutes
- Financial Statements
- Budget for Fiscal Year 2020-2021
- April 2020 Net Assets chart
- Tochtrop & Associates financial audit bid
- HIPAA training handout
- Code of Ethics handout
- Community Relations handout