



Date: July 7, 2020  
Time: 6:00 p.m.  
Place: Ron Kruse Building and Zoom Video Conference

Board Present: Ms. Barbara Laberer, Mr. Joe McGowan, Mr. David Whitlock, Mr. Jeff Bock, Ms. Lyn Havin

Staff Present: Ms. Darleen Hainline, Ms. Teresa Barylski, Ms. Grace Garlock, Ms. Clara Wilson, Mr. Tom Beck, Mr. Larry Ley, Mr. Dennis Kramme

Visitors: Ms. Lori Schaedler

Mr. Joe McGowan, Chairperson, opened the meeting.

### **Regular Session Minutes**

MOTION was made by Mr. David Whitlock, seconded by Ms. Barb Laberer, to accept the June 9<sup>th</sup> regular session minutes. Motion carried (4-0).

**Treasurer's Report and Finance Committee** – Mr. Larry Ley presented the May 2020 financial reports. Discussion was held on net asset chart and lost income to date from COVID-19 program closures.

MOTION was made by Ms. Lyn Havin, seconded by Ms. Barb Laberer, to accept the May 2020 financial reports as presented. Motion carried (4-0).

The proposed retirement audit bid was presented to the board. There was only one bid this year from Hochschild, Bloom & Company LLP. There was a three-year proposal at \$4,900 per year. Discussion was held on net revenue deficit.

MOTION was made by Ms. Lyn Havin, seconded by Mr. Dave Whitlock, to accept the retirement audit bid as presented. Motion carried (4-0).

**Executive Director's Report** – Ms. Darleen Hainline reviewed the annual reports on Corporate Compliance and Risk Assessment with the board. She discussed the meeting she had with the Rainbow Abilities Center board on June 30<sup>th</sup> regarding a possible merger or collaboration in the future. The Rainbow board will be meeting July 14 and the proposal will be discussed further. The progress on the Sullivan House facelift was discussed. Ms. Lyn Havin gave detail about the progress of the committee in assessing the needs, taking pictures and beginning to plan for updates. We will need to establish a volunteer committee to complete much of the work to save expenses.

**Public Comments** – During the public comments session Ms. Teresa Barylski was honored for her ten years of services to ABILITY. A motivational picture was presented, and the board expressed their thanks.

**Program Reports** – Ms. Grace Garlock, Support Services Director, gave an update on her program for the last quarter. A new ISL has been added in July and several individuals moved to meet their needs better in accessible housing and roommate matches. Due to COVID postponements, trainings are being caught up now. Fewer activities have taken place in the community which has brought a quiet environment with decreased med errors and incidents. Staff turnover has been low as well with only three DSP's leaving in the quarter.

**Community Relations Report** –Mr. Dennis Kramme reported we received our third and fourth quarter checks for the MEHTAP transportation grant totaling \$8,253.55. Because of COVID many community meetings have been canceled or are continuing with Zoom. The Washington Fair Parade is cancelled this year. The County Seat Banquet Center called and has cancelled all rentals of the hall, including our Trivia Night which was scheduled August 15<sup>th</sup>. We will be considering a later date this year.

**Old Business** – The board discussed preparing for the receipt of the Farmers and Merchants Bank in St. Clair. The new bank should be completed in October. ABiLITY doesn't expect to move until January 2021. We plan to set up a time to revisit the bank, take measurements, and see what it would take to begin our plans in transitioning office space and other spaces. Darleen Hainline will schedule a time with the bank to do some planning. Joe McGowan will measure and create a floorplan to work with.

**New Business** – Darleen Hainline discussed a new Provider Relief Fund opportunity. The CARES program would provide Medicaid service providers a 2% grant to help meet expenses during the pandemic. The application is due July 20, 2020. Larry Ley will be completing the application.

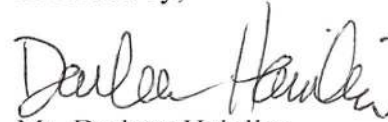
MOTION to adjourn was made by Ms. Barb Laberer, seconded by Ms. Lyn Havin.  
Motion carried (4-0).

Meeting adjourned.

Respectfully submitted,

  
Ms. Lyn Havin

Recorded by,

  
Ms. Darleen Hainline

**ATTACHMENTS**

June 9, 2020 Regular Board Meeting Minutes  
Financial Statements  
May 2020 Net Assets chart  
Corporate Compliance Report  
Risk Assessment  
Hochschild, Bloom & Company LLP retirement audit bid  
Community Relations handout  
Support Services handout