



Date: September 1, 2020

Time: 6:00 p.m.

Place: Admin Offices and Zoom Video Conference

Board Present: Mr. Joe McGowan, Mr. David Whitlock, Ms. Lyn Havin, Ms. Barb Laberer, Mr. Jeff Bock

Staff Present: Ms. Darleen Hainline, Ms. Lori Schaedler, Ms. Teresa Barylski, Ms. Sherry Schneider, Ms. Sally LaVigne, Ms. Grace Garlock, Mr. Tom Beck, Ms. Clara Wilson, Mr. Larry Ley, Mr. Dennis Kramme

Mr. Joe McGowan, Chairperson, opened the meeting.

Regular Session Minutes

MOTION was made by Mr. David Whitlock, seconded by Ms. Lyn Havin, to accept the August 4th, regular session minutes. Motion carried (4-0).

Treasurer's Report and Finance Committee – Mr. Larry Ley presented July financial reports.

MOTION was made by Ms. Lyn Havin, seconded by Ms. Barb Laberer, to accept the July 2020 financial reports as presented. Motion carried (4-0).

Executive Director's Report – Ms. Darleen Hainline spoke about the Executive Director transition. All is going well, Ms. Hainline has stepped into a consultant role as Ms. Schaedler assumes responsibility. Ms. Hainline announced her retirement date of September 30, 2020.

Ms. Schaedler attended the Support Services Admin and the Behavior Support team meetings this month with plans to attend an Early Intervention team meeting soon. Looking at multiple ways to utilize the CARES Act funding for technology needs. The first meeting on our intent to explore with Rainbow Ability Center was held and no further meetings are scheduled at this time. We continue to collaborate with Exceptional Equestrians and Empac.

Public Comments – None

Program Reports – Ms. Sally LaVigne, Behavior Support Director, reported that all clients are back in program. Classrooms were rearranged and social distancing efforts are well maintained. One new individual will begin services in October. Ms. LaVigne announced the graduation of four individuals in the Life Ops 4 classroom, the ceremony is scheduled in two weeks and everyone is welcome to attend via Zoom. The Franklin County SB40 Resource Board has completed lawn maintenance and the new landscape rock project will begin soon. One employee has completed testing and is now a Registered Behavior Technician, another employee has started her 40 hours of training.

Community Relations Report –Mr. Dennis Kramme reported attending a donor education event with Mr. Ley on planned giving. An invitation was extended to the board for a November presentation. Mr. Kramme and Mr. Ley also attended the Friends Foundation Fall Festival and Quilt Auction meeting. The auction will be online this year beginning October 18, 2020 ending on October 29, 2020. Pickup will be available on Sunday November 4 at the KC Hall. We will host the soup fundraiser again this year, a soup donation request will be emailed soon.

Old Business –

Sullivan House Renovation - Ms. Grace Garlock presented progress on the Sullivan House renovation. Patio and basement doors are ordered, a decision has been made on the front door and it will be ordered soon. All doors and lighting should be complete before additional interior renovations are made. Discussion was held on removing a partial wall in the kitchen. Mr. Beck and Mr. Ley will look at existing deck and assess the needs. All mold remediation is complete, the dehumidifier is still on backorder.

New ABILITY building – Ms. Schaedler announced that Farmers and Merchants Bank plans to start moving into their new building in October. Plans are developing for needs/wants of programs. Ms. Barylski has sent our record retention schedule to program directors so everyone can begin preparing for the move.

New Business –Mr. Ley presented information on funds in all bank accounts and discussion was held on the possibility of moving some funds to other area community banks.

Items for Next Meeting – None

MOTION to adjourn was made by Ms. Barbara Laberer, seconded by Ms. Lyn Havin. Motion carried (4-0).

Meeting adjourned.

Respectfully submitted,



Ms. Lyn Havin

Recorded by,



Ms. Teresa Barylski

ATTACHMENTS

August 4, 2020 Regular Board Meeting Minutes
Financial Statements
Community Relations handout