



Date: March 2, 2021

Time: 6:00 p.m.

Place: Admin Offices and Zoom Video Conference

Board Present: Mr. Joe McGowan, Ms. Lyn Havin, Ms. Barbara Laberer, Mr. David Whitlock

Board Absent: Mr. Jeff Bock

Staff Present: Ms. Lori Schaedler, Ms. Teresa Barylski, Ms. Angie Smallwood, Mr. Tom Beck, Ms. Bobbi Steele, Mr. Dennis Kramme, Ms. Rose Gregory, Mr. Larry Ley, Ms. Sharon Warren, Ms. Clara Wilson, Ms. Grace Garlock

Guest: Ms. Kimberlyn MacDonald

Mr. Joe McGowan, Chair, opened the meeting.

Agenda

MOTION was made by Ms. Barb Laberer, seconded by Ms. Lyn Havin, to approve the March 2, 2021 agenda as presented. Motion carried (3-0).

Regular Session Minutes

MOTION was made by Ms. Lyn Havin, seconded by Ms. Barb Laberer, to approve the February 2, 2021 regular and closed session minutes. Motion carried (3-0).

Treasurer's Report and Finance Committee – Mr. Larry Ley presented January 2021 financial reports.

MOTION was made by Ms. Barb Laberer, seconded by Mr. David Whitlock, to accept the January 2021 financial reports as presented. Motion carried (3-0).

Executive Director's Report – Ms. Lori Schaedler presented the Executive Directors report. The Covid call team has prepared new procedures regarding quarantining of vaccinated staff following the updated guidance from the CDC; and after careful consideration we've decided that Covid pay will be discontinued. Our annual SWOT meeting was held in February with future development of our strategic plan to achieve program goals. The continuation of behavioral services are under review and a future collaboration with Empac is being considered to share a behavioral analyst. The move to our new building is on schedule for Friday, March 5. We are currently seeking a recommendation from an engineer to review the building air flow to improve efficiency prior to seeking HVAC system quotes.

Public Comments – None

Program Reports – Ms. Lori Schaedler discussed the services currently provided by the behavioral support program and our need for a behavioral analyst. Ms. Schaedler is currently supervising registered behavior technician services and providing BCBA services as appropriate. Ms. Sherry Schneider is doing a great job managing the Life Ops services. The feasibility of a full-time BCBA, a contract position, or possibly collaborating with Empac to share a full time staff is under review.

The program has several new clients this month and continues to look for opportunities to increase day services.

Community Relations Report –Mr. Larry Ley reported Mr. Kramme’s February participation in community activities. Discussion was held on the 2019 & 2020 Mo-DOT vehicle grant awards. We applied for a \$32,859 MEHTAP grant and was awarded \$9,382 however there is an additional opportunity available as part of the federal 5310 program called CARRISSA, offered by the CARES Act. Additional information will be posted on their website next week.

Old Business – None

New Business –

Budget – Ms. Lori Schaedler presented the proposed Fiscal Year 21/22 budget. The proposal reflects a deficit for the fiscal year 21/22. Discussion was held on the shortfall which is a combination of operational expenses and Covid-19 related.

MOTION was made by Ms. Barb Laberer, seconded by Ms. Lyn Havin, to approve the FY21/22 budget as presented. Motion carried (3-0).

Lighting and Moving Expenses – An additional \$2,000 was requested for miscellaneous building expenses, increasing the total amount to \$22,000. The request was unanimously approved via email vote on February 18, 2021.

MOTION was made by Mr. David Whitlock, seconded by Ms. Barb Laberer, to ratify the email vote taken on February 18, 2021 approving the additional \$2,000 for miscellaneous building expenses. Motion carried (3-0).

SB40 Funding Request Board – Ms. Schaedler presented the Franklin County SB40 Resource Board 2022 Application for Funds Board of Directors Resolution. All board members unanimously agreed upon submitting a request for 21/22 funding from the SB40 in the amount of \$855,416.

MOTION was made by Ms. Lyn Havin, seconded by Ms. Barb Laberer to submit the 21/22 funding request to the Franklin County SB40 Resource Board in the amount of \$855,416 as presented. Motion carried (3-0).

Items for Next Meeting – None

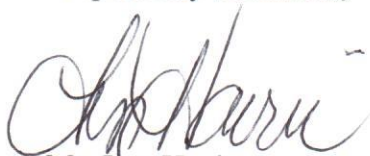
MOTION was made by Ms. Barb Laberer, seconded by Ms. Lyn Havin , to go into closed session to discuss Personnel [Sec. 610.021(3)]. Chair Mr. Joe McGowan conducted a roll call vote to go into closed session. Ms. Lyn Havin, Ms. Barb Laberer, Mr. David Whitlock, and Mr. Joe McGowan all voted in favor. Motion carried.

MOTION to adjourn was made by Ms. Barb Laberer, seconded by Mr. David Whitlock. Motion carried (3-0).

Meeting adjourned.

Respectfully submitted,

Recorded by,



Ms. Lyn Havin



Ms. Teresa Barylski

ATTACHMENTS

- February 2, 2021 Regular Session Minutes
- February 2, 2021 Closed Session Minutes
- January 2021 Financial Statement
- Executive Director Report
- SB40 Board 2022 Funds Application Resolution
- Community Relations handout
- Proposed Fiscal Year 21/22 budget