



Date: August 3, 2021

Time: 6:00 p.m.

Place: Admin Offices and Zoom Video Conference

Board Present: Mr. Joe McGowan, Ms. Lyn Havin, Mr. David Whitlock, Ms. Barb Laberer

Staff Present: Ms. Lori Schaedler, Ms. Clara Wilson, Ms. Angela Smallwood, Ms. Sherry Schneider, Mr. Dennis Kramme, Mr. Larry Ley, Mr. Tom Beck, Ms. Lauren Martin

Mr. Joe McGowan opened the meeting.

Agenda

MOTION was made by Ms. Barb Laberer, seconded by Mr. David Whitlock, to approve the August 3, 2021, agenda as presented. Motion carried (3-0).

Regular & Closed Session Minutes

MOTION was made by Ms. Lyn Havin, seconded by Ms. Barb Laberer, to approve the July 6, 2021, regular session minutes. Motion carried (3-0).

Treasurer's Report and Finance Committee – Mr. Larry Ley presented June 2021 financial reports.

MOTION was made by Mr. Dave Whitlock, seconded by Ms. Lyn Havin, to accept the June 2021 financial reports as presented. Motion carried (3-0).

Executive Director's Report – Ms. Lori Schaedler presented current conditions regarding Covid-19. Covid safety protocols have been renewed in administration office. Recent positive cases among staff and 1 individual receiving services were reported. Ms. Lauren Martin was welcomed, and restructured positions of Recruitment and Retention Specialist and Quality Assurance was addressed. Satisfaction Surveys for SS, EI & Life Ops were reviewed. Employee Engagement survey performed by Quality Coach was also reviewed. Ms. Lori Schaedler announced progress towards new documentation system and on DSP Crisis.

Public Comments – None

Program Reports – Director of Early Intervention, Ms. Clara Wilson, presented quarterly information for early intervention services. Program is currently serving 59% of early intervention caseload in Franklin County. Program continues to operate with Covid restrictions.

Community Relations Report – Mr. Larry Ley presented July activities. There is no new information on the Mo-DOT vehicle grants. The success of Reaching for the Stars Fundraiser dinner was discussed. New site for the Trivia Night scheduled for November 6 was discussed. Mr. Dave Whitlock recommended checking in with the Pacific Senior Center. Mr. Kramme recommended the Clark Vitt Cooperative.

Old Business – No old business was brought forward.

New Business –

Fire Alarm Bids – Ms. Schaedler presented two bids received for installation of addressable fire alarm, remote annunciator, smoke detectors, pull stations, restroom strobes, horn strobes, etc. of the St. Clair Administrative Building. Ra-Comm presented a bid for \$5,854.71 and Trycon Alarms presented a bid in the amount of \$6,350.00 with 5 year parts and labor warranty. Discussion was held on the warranty and getting more information.

MOTION was made by Ms. Barb Laberer, seconded by Ms. Lyn Havin, to accept the Ra-Comm Bid if it was equal or less than Trycon with a comparable warranty. Motion carried (3-0).

Board Membership Annual Training- The Board of Directors reviewed and signed the annual training documents.

Items for Next Meeting – None

MOTION was made by Mr. David Whitlock, seconded by Ms. Barb Laberer, to go into closed session to discuss Personnel [Sec. 610.021(3)]. Chair Mr. Joe McGowan conducted a roll call vote to go into closed session. Ms. Lyn Havin, Ms. Barb Laberer, Mr. David Whitlock, and Mr. Joe McGowan all voted in favor. Motion carried.

MOTION to adjourn was made by Ms. Barb Laberer, seconded by Mr. Dave Whitlock. Motion carried (3-0).

Meeting adjourned.

Respectfully submitted,


Ms. Lyn Havin

Recorded by,


Ms. Lori Schaedler

ATTACHMENTS

- July 6, 2021 Regular & Closed Session Minutes
- June 2021 Financial Statement
- Executive Director Report
- Satisfaction Survey Results- EI, SS, Life Ops
- Employee Engagement Survey Results
- Fire Alarm Installation bids
- Board Membership Annual Training Documents
- Community Relations handout