



Date: September 7, 2021

Time: 6:00 p.m.

Place: Admin Offices and Zoom Video Conference

Board Present: Mr. Joe McGowan, Ms. Lyn Havin, Mr. David Whitlock, Ms. Barb Laberer

Board Absent: Mr. Jeff Bock

Staff Present: Ms. Lori Schaedler, Ms. Teresa Barylski, Ms. Clara Wilson, Ms. Angela Smallwood, Ms. Sherry Schneider, Mr. Tom Beck, Ms. Lauren Martin, Ms. Sharon Warren, and unknown Zoom connection "D"

Mr. Joe McGowan opened the meeting at 6:00pm.

Agenda

MOTION was made by Ms. Lyn Havin, seconded by Ms. Barb Laberer, to approve the September 7, 2021, agenda as presented. Motion carried (3-0).

Regular Session Minutes

MOTION was made by Ms. Barb Laberer, seconded by Mr. David Whitlock, to approve the August 3, 2021, regular and closed session minutes. Motion carried (3-0).

Treasurer's Report and Finance Committee – Mr. Larry Ley presented the preliminary June 2021 financial reports.

MOTION was made by Ms. Barb Laberer, seconded by Ms. Lyn Havin, to accept the preliminary June 2021 financial reports as presented. Motion carried (3-0).

Executive Director's Report – Ms. Lori Schaedler presented information regarding CDC safety precautions for Covid-19. Discussion was held on our Growth Curve Initiatives. The implementation of the new Therap documentation system will begin soon. Discussion was held on the continuation of the DSP crisis.

Public Comments – None

Program Reports – Director of Community Supports, Ms. Lauren Martin, presented program information. Program was out of compliance due to lack of task analysis for client goals when performing services. The issue was corrected, and program is no longer out of compliance. Working on coordinating actual unit usage for each client authorization with the SB40 service coordinators based upon historical data. Working with teammates to further develop program. Ms. Martin also presented information on Park Hill Management and is working with staff to update processes. Information was presented on communication efforts for recreation events.

Community Relations Report – Mr. Larry Ley presented August activities attended by Mr. Kramme and others. The Reaching for the Stars fundraiser was a huge success, we are waiting for several invoices to determine the final profit. A donation in excess of \$29,000 was received today from a locally disbanded non-profit agency.

Old Business –

Fire Alarm Bids – In August two bid results were presented for a fire alarm installation at our St. Clair administrative building. The Ra-Comm bid was accepted and authorized to proceed if the warranty was comparable to the Trycon Alarm bid. Mr. Tom Beck presented clarification on the warranty and board agreed to proceed with the Ra-Comm bid as approved in August.

New Business –

Board Member – Discussion was held on Ms. Rachel Reagan-Purschke joining the board of directors. It was noted that the IRS considers related board members to be a conflict of interest and not to be completely independent. As a public charity 501(c)(3) the IRS requires 51% of the voting members be unrelated and to conduct an official meeting a quorum must be further defined to include a majority in attendance to be of unrelated directors.

MOTION was made by Mr. David Whitlock, seconded by Ms. Lyn Havin, to appoint Ms. Rachel Reagan-Purschke to a three year term as a member of the board of directors. Motion carried (3-0).

Assistance with education expense – Ms. Schaedler presented an expense proposal to assist employee, Lori Posey, with education expenses to obtain a master's degree in psychology, applied behavioral analysis.

MOTION was made by Mr. David Whitlock, seconded by Ms. Lyn Havin, to approve the educational expenses for Ms. Lori Posey as presented. Motion carried (3-0).

Continuing Incentives – Discussion was held on \$60,000 approved to incentivize employees during the DSP staffing crisis. Expenses to date \$17,264 has been used. Ms. Schaedler requested to continue the incentives, not to exceed \$60,000.

MOTION was made by Ms. Barb Laberer, seconded by Ms. Lyn Havin, to continue the staffing crisis incentives, not to exceed \$60,000. Motion carried (3-0).

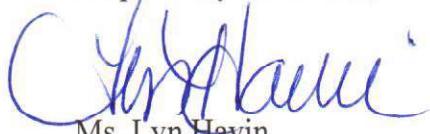
Items for Next Meeting – None

MOTION was made by Ms. Barb Laberer, seconded by Ms. Lyn Havin, to go into closed session to discuss Personnel [Sec. 610.021(3)]. Chair Mr. Joe McGowan conducted a roll call vote to go into closed session. Ms. Lyn Havin, Ms. Barb Laberer, Mr. David Whitlock and Mr. Joe McGowan all voted in favor. Motion carried.

MOTION to adjourn was made by Ms. Barb Laberer, seconded by Mr. David Whitlock. Motion carried (3-0).

Meeting adjourned at 10:00 pm.

Respectfully submitted,



Ms. Lyn Havin

Recorded by,



Ms. Teresa Barylski

ATTACHMENTS

- August 3, 2021 Regular Session Minutes
- August 3, 2021 Closed Session Minutes
- June 2021 Financial Statement
- Executive Director Report
- Community Relations handout
- Education Expense Proposal
- Staffing Crisis Incentive Update