



Date: November 1, 2022

Time: 6:00 p.m.

Place: Admin Offices

Board Present: Ms. Lyn Havin, Mr. Russell Rost

Board Absent: Mr. Jeff Bock

Staff Present: Ms. Teresa Barylski, Mr. Larry Ley, Ms. Sherry Schneider, Ms. Lauren Tate, Ms. Clara Wilson, Ms. Delana Brooks, Mr. Jacob Corder, Ms. Michelle Straatmann

Mr. Larry Ley opened the meeting at 6:00 pm.

Agenda

MOTION was made by Ms. Lyn Havin, seconded by Mr. Russell Rost, to approve the November 1, 2022, agenda as presented. Motion carried (2-0).

Board Membership

Motion was made by Mr. Russell Rost, seconded by Ms. Lyn Havin, to accept the written resignations of Mr. David Whitlock and Ms. Barb Laberer. Motion carried (2-0).

MOTION was made by Mr. Russell Rost, seconded by Ms. Lyn Havin, to remove Mr. Jeff Bock as a member of the board of directors due to conflict of interest, effective immediately. Motion carried (2-0).

MOTION was made by Mr. Russell Rost, seconded by Ms. Lyn Havin, to appoint Mr. Larry Ley as Interim Chair until additional members can be recruited, vetted, and appointed to the board of directors. Motion carried (2-0).

Session Minutes

Mr. Rost requested correction to motion verbiage regarding rescinding a vote on the October 4 closed session minutes from motion carried, to motion rejected.

MOTION was made by Ms. Lyn Havin, seconded by Mr. Russ Rost, to approve the October 4, 2022, regular and closed session minutes with correction as noted. Motion carried (2-0).

Treasurer's Report and Finance Committee – No financial reports available for review. A proposal to change fund allocation for FY 22-23 budget was presented.

MOTION was made by Mr. Russell Rost, seconded by Ms. Lyn Havin, to approve the budget adjustment proposal as presented. Motion carried (2-0).

Executive Director's Report- Mr. Larry Ley presented an overview of October activities. The United Way funding application was filed requesting \$40,000. A three year accreditation was awarded by CARF with no recommendations received in programs and five recommendations in the leadership area. OATS is experiencing staffing issues and cannot transport individuals to the Life Ops program, we have adjusted schedules in Life Ops and Community Supports to provide the needed transportation. The ABILITY picnic was a huge success with plans to continue the event annually. A hiring event is scheduled at our admin offices tomorrow from noon until 6:30pm to fill open direct support positions. Our annual dessert auction will be held on December 1 – December 9, 2022.

Public Comments – Mr. Jacob Corder, Maintenance Coordinator, introduced himself and outlined various tasks recently completed at all locations.

Program Reports – Director of Community Supports, Ms. Lauren Tate, presented September program data. Program is fully staffed; rate increase is in place. Recreation program participated in a couple parades this summer, Special Olympics Bowling is underway, an ornament decorating event is planned for November, and a day trip to St. Charles is planned to view holiday decorations.

Community Relations Report – No report

Old Business – None

New Business –

2023 Flexible Spending Account (FSA) contribution limit- Mr. Ley presented the 2022 (FSA) contribution limit and discussion was held on increasing the limit for 2023 contributions. Currently the biweekly limit is \$75 per pay period, a recommendation was made to increase the limit to \$100 per pay period; with an annual maximum not to exceed \$2,600.00.

MOTION was made by Ms. Lyn Havin, seconded by Mr. Russell Rost, to approve the FSA contribution limit to \$100 per pay period for the 2023 calendar year. Motion carried (2-0).

Retirement Plan Audit-2021 – Mr. Ley presented the financial audit report for the 2021 retirement plan 401(k) audit.

MOTION was made by Mr. Russell Rost, seconded by Ms. Lyn Havin, to approve the 2021 retirement plan financial audit as presented. Motion carried (2-0).

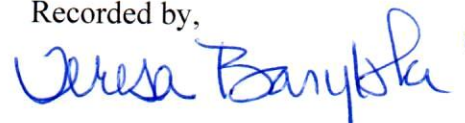
MOTION was made by Mr. Russell Rost, seconded by Ms. Lyn Havin, to go into closed session to discuss Personnel [Sec. 610.021(3)]. Chair Mr. Larry Ley conducted a roll call vote to go into closed session. Ms. Lyn Havin, Mr. Russell Rost, and Mr. Larry Ley, all voted in favor. Motion carried.

MOTION to adjourn was made by Ms. Lyn Havin, seconded by Mr. Russell Rost. Motion carried (2-0).

Respectfully submitted,

Recorded by,


Ms. Lyn Havin


Teresa Barylski

ATTACHMENTS

- Resignation letters; Mr. Whitlock & Ms. Laberer
- October 4, 2022, Regular Session Minutes
- October 4, 2022, Closed Session Minutes
- Proposed FY 22/23 budget revision
- Executive Director Report
- United Way fundraiser flyer
- CARF accreditation letter
- ABiLITY Picnic flyers
- ABiLITY Hiring Event flyer
- 2023 FSA contribution limit; SHRM article